

Date : February 2, 2021

Invoice:

2021-01

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Brandon Zabel
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 January 1, 2021 through January 31, 2021

Description	Hours	Rate/Hour	Amount
General Administration	140	\$75	\$ 10,500.00
Cooperative Projects	10	\$75	\$ 750.00
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
1/8/2021	Mail claims to Carver County Finance	\$ 1.80
1/29/2021	Mail claims to Carver County Finance	\$ 1.60
	TOTAL:	\$ 3.40

Office Supplies (7716)		
Date	Description	Total
1/13/2021	New battery for laptop	\$ 59.13
	TOTAL:	\$ 59.13

Photocopying/Printing (7735)		
Date	Description	Total
1/8/2021		
1/11/2021	Copies of Claims, Notice to Proceed & Change Order #1	\$ 1.23
	TOTAL:	\$ 1.23

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
1/5/2020	46.3	\$0.560	\$ 25.93	Travel to Chaska to pick up mail & pay claims
1/12/2020	43.5	\$0.560	\$ 24.36	Travel to Chaska to pick up mail
1/13/2021	59.6	\$0.560	\$ 33.38	Travel to Office Depot, MicroCenter, UPS & office
1/18/2021	47	\$0.560	\$ 26.32	Travel to US Post office & Chaska to pick up mail
1/28/2021	46.8	\$0.560	\$ 26.21	Travel to Chaska to pick up mail & pay claims
	243.2		\$ 136.19	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 63.76
 Mileage & Parking..... \$ 136.19
TOTAL INVOICE CHARGES..... \$ 11,449.95

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g' Channel	Total	Mileage Expense	Detail	Expenses
Date								
	28.5				28.5		Carry forward from previous month	
1/4/2021	8				8		phone calls to/from: D. Young; emails to/from: K. Thompson, D. Young, B. Mareck, elink, J. Meyer, E. Evans, R. Leaf, P. Eickenberg, M. Prancus, T. Olson, K. Francis, R. Cronquist, M. King, B. Zabel, K. Jungers; invoicing; work on elink updates; work on dakota fen grant reporting;	
1/5/2020	8				8	46.3	Virtual weekly meet with D. Young; virtual meet w/ D. Young & K. Thompson to prepare for pre-proposal meeting 1/6/2021; virtual meet with L. Frenette & K. Bigalke; emails to/from: D. Young, K. Thompson, L. Frenette, P. Eickenberg, L. Thompson, J. Dullum, G. Steel, R. Carlson, Manager Salvato, S. Tietz, J. Steckling, J. Anderson, B. Peichel, Metro Sales, G. Bowles, C. Fuller, D. Paul, S. Sparlin ; travel to Chaska to prepare claims for payment and pick up mail; phone calls to/from: Metro Sales	
1/6/2021	5.25				5.25		Phone calls to/from: D. Young; prepare for and attend pre-proposal meeting; emails to/from: V. Sherry, C. Champion, D. Young, K. Thompson, K. Spitzley, K. Galles, L. Stovring, K. Templin, T. Tilkens, B. Watson, L. Frenette, Dakota County Board of Commissioners; Join Lower MN River South Watershed Based Funding meeting; emails to/from: D. Young, S. Teitz, L. Stovring, S. Christopher, State Register, J. Distel, B. Zabel, J. Kolb, elink, C. Caouette, A, Hering, B. Watson, Metro Sales,	
1/7/2021	6				6		Join virtual meeting for planning area 56 One Watershed One Plan; emails to/from: D. Young, B. Zabel, J. Distel, elink, J. Carlson, N. Campbell, S. Vannavong;	
1/8/2021	4.25				4.25		Edit December meeting minutes; work on December 2020 financial report; emails to/from: UPS	
1/9/2021	6.25				6.25		WEEKLY TOTAL	
	66.25	0	0	0	66.25		Work on January meeting packet; emails to/from: B. Zabel, T. Cameron, B. Dermody, S. Roberts, Manager Salvato, C. Champion, LMRWD Admin, B. Peichel, L. Frenette;	
1/11/2021	8.5				8.5		phone calls to/from: D. Young; emails to/from: D. Young, E. Herberg, P. Sejkora, Office Depot; travel to Chaska to pick up mail, make copies and begin to prepare claims; make arrangements to pick up toner for copier; work on December 202 financial report;	
1/12/2021	7.75				7.75	43.5	phone calls to/from: D. Johnson, D. Young; emails to/from: D. Young, D. Johnson, H. Kalbus, J. Berglund, President Hartmann, M. Doneux; travel to office depot to pick up copies, Micro Center to pick up battery for LMRWD laptop, pick up copier toner at UPS in Shakopee, pick up mail at office & work on claims for payment;	
1/13/2021	7.25				7.25	59.6	Work on January meeting packet; emails to/from: H. Kalbus, B. Watson, J. Pacquette. MN Valley Friends of the Refuge, BWSR, M. Karschnia, P. Brown, S. Vannavong, D. Anderson, C. Campos, B. Zabel, T. Huniker, D. Young, UMWA;	
1/14/2021	6.25				6.25		Emails to/from: L. Stovring, C. Champion, J. Carlson, J. Strate, L. Albright, B. Zabel, S. Pany; set up WebEx for January Board meeting; edit December meeting minutes;	
1/15/2021	6				6		Work on January meeting packet; add packet to website; emails to/from: L. Frenette; t. Kuplic;	
1/16/2021	8				8		Work on January meeting packet;	
1/17/2021	8				8		WEEKLY TOTAL	
	51.75	0	0	0	51.75		phone calls to/from: L. Frenette; emails to/from: A. Beckstrom, M. Helgeson, L. Frenette; send notice to agenda distribution list; complete administrator's reort and post to website; travel to post office; travel to Chaska to pick up mail; place sinage for East Chaska Creek Project;	
1/18/2020	8				8	47	Phone calls to/from: water sensor contractor; virtual meet with D. Young; emails to/from: E. Javens, D. Anderson, E. Mallam, Commissioner Udermann, K. Templin, D. Wabbe, S. Roberts, M. Walters, M. Clark, V. Sherry, C, Caouette, K. Templin, M. Doneux; review 10151 Great Plains Blvd. plans; fix link in message to agenda distribution list; update website with 2021 Cost Share information; attend Metro MAWD	
1/19/2021	8				8			

1/20/2021	4.5	3			7.5	Emails to/from: L. Klocek, K. Thompson, M. Johnson, UMWA, J. Kusa, S. Roberts, Manager Salvato, President Hartmann; prepare for and attend Board of Manager meeting; Work on Dakota County fen reporting;	
1/21/2021	3	3			6	Join UMDWA monthly meeting; virtual meeting w/ City of Savage, and DNR; emails to/from: D. Young, T. Kuplic, D. Aderson, B. Gruidl, C. Champion, President Hartmann, J. Kusa; work on meeting minutes; Work on Dakota County fen reporting;	
1/22/2021	4	2			6	Join MNDOT meeting for 494 Bridge rehabilitation; emails to/from: K. Thompson, J. Kusa, R. Leaf, L. Frenette, K. Bigalke, D. Young, D. Meyer, J. Ammerman, s. Vannavong, Manager Raby, E. Javens, H. Kalbus, J. Carlson, K. Templin, H. Schwar, T. Olson, P. Eickenberg, R. Carlson, D. Young, M. Doneux; receive proposals for area #3; begin review of proposals; Work on Dakota County fen reporting;	
	27.5	8	0	0	35.5	WEEKLY TOTAL	
1/25/2020	3.25	2			5.25	Join meeting for project in Shakopee covered by Hengtes EAW; emails to/from: K. Templin, J. Carlson, B. Alcott, H. Kalbus, K. Thompson, M. Doneux, C. Bleser, J. Dullum, L. Stovring, ; work on Dakota County Fen reporting; work on elink reporting; Meet w/D. Young & K. Thompson to discuss Area #3 proposals;	
1/26/2020	7.5				7.5	Virtual meet w/D. Young; email to/from: D. Young, K. Thompson, J. Dullum, L. Stovring, Carver County, D. Klimbal, L. Dalsin, A. Beckham, H. Harvey; review proposals; work on elink reporting on grants;	
1/27/2020	7.5				7.5	Join Hennepin County County-wide Chloride initiative; continue review of proposals; emails to/from: Dakota County; M. Helgson, D. Meyer, P. Brockamp, C. Fortin, T. Kuplic, L. Frenette, S. Roberts, Y. Shirk, J. Buckentin, P. Brown, S. Sparlin;	
1/28/2020	8				8	Phone calls to/from: J. Evans (Hennepin County), D. Young; emails to/from: L. Stovring, D. Young, K. Thompson, J. Evans, K. Templin; work on agreements between LMRWD and City of Carver, Friends of the Refuge and DRB Consulting; Join MAWD discussion about Watershed Based Funding feedback to BWSR; virtual meet w/K. Thompson & D. Young to discuss proposals for Area #3;	46.8
1/29/2020	6.5				6.5	Travel to Chaska to pick up mail; prepare claims for payment; emails to/from: S. Tietz, B. Zabel, LMRWD Admin, J. Kusa, E. Javens, L. Jester, T. Carstens, J. Isensee, J. Farnham, TimeSavers, K. Templin, S. Madden, K. Thompson, C. Wirth, Manager Salvato, J. Dullum, M. Torkelson; mail claims at post office; D. Young;	
	32.75	2	0	0	34.75	WEEKLY TOTAL	
					0		
	178.25	10	0	0	188.25	243.2	MONTHLY TOTAL
					150		
					38.25		

Date : March 2, 2021

Invoice:

2021-02

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Brandon Zabel
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 February 1, 2021 through February 28, 2021

Description	Hours	Rate/Hour	Amount
General Administration	146.5	\$75	\$ 10,987.50
Cooperative Projects	3.5	\$75	\$ 262.50
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
2/16/2021	mail claims to Carver County	\$ 1.80
2/25/2021	mail claims to Carver County	\$ 1.20
	TOTAL:	\$ 3.00

Office Supplies (7716)		
Date	Description	Total
	TOTAL:	\$ -

Photocopying/Printing (7735)		
Date	Description	Total
	TOTAL:	\$ -

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
2/3/2021	34	\$0.560	\$ 19.04	Pick up mail and manage files
2/11/2021	45.7	\$0.560	\$ 25.59	Pick up mail & prepare claims for payment; stop at Post Office
2/16/2021	46.9	\$0.560	\$ 26.26	Join interview about East Chaska Creek project; pick up mail
2/25/2021	47	\$0.560	\$ 26.32	Pick up mail & prepare claims for payment: stop at Post Office
		\$0.560	\$ -	
	173.6		\$ 97.22	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 3.00
 Mileage & Parking..... \$ 97.22
TOTAL INVOICE CHARGES..... \$ 11,350.22

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g' Channel	Total	Mileage Expense	Detail	Expenses
Date								
	38.25				38.25		Carry forward from previous month	
2/1/2021	5.25				5.25		Review Professional services agreement for Area #3; emails to/from:	
2/2/2021	7.5				7.5		Virtual meet with D. Young; join virtual meeting between MAWD, Metro-area WD/WMO administrators & BWSR re: Watershed Based Funding; emails to/from: B. Alcott, J. Kolb, D. Young, A. Beckstrom, W. Peters, S. Sovell, J. Dullum, D. Johnson, E. Javens, T. Luke; phone calls to/from: L. Frenette, Metro Sales;	
2/3/2021	7.75				7.75	34	Travel to Chaska to pick up mail, make copies, post meeting notice & inspect East Chaska Creek project site; virtual meeting w/D. Young & M. Helgeson to discuss Data Management; emails to/from: J. Berglund, G. Genz, L. Rathjen, M. Helgeson, B. Watson, Metro Sales, E. Jean, D. Meyer, P. Swingley, L. Dalsin, V. Sherry, Begin February meeting agenda; emails to/from: D. Young, J. Dullum, Managers, M. Hildago, C. Coudron, M. Zabel, L. Hazenson, S. Roberts, J. Carlson, B. Zabel, C. Caouette, W. Alms; begin February Administrator report;	
2/4/2021	7.5				7.5		Emails to/from: D. Young, T. Sundby, L. Rotty, K. Thompson, J. Skancke, B. Alcott, B. Zabel, L. Albright, P. Brockamp, A. Kunzia, S. Sparlin, B. Alms; prepare January Financial report for February Board meeting;	
2/5/2021	2.75				2.75		Work on February meeting packet; emails to/from: MAWD, D. Young;	
2/7/2021	4				4			
	73	0	0	0	73		WEEKLY TOTAL	
2/8/2021	6				6		Emails to/from: J. Utecht, D. Young, C. Ly, J. Kolb, C. Champion, L. Rotty, J. Voit; Work on Februar meeting packet;	
2/9/2021	2	3.5			5.5		Join Planning Area 56 1W1P policy committee meeting w/BWSR; virtual meet w/D. Young; emails to/from: D. Young, J. Dulum,; reconcile Dakota County records for CWF grant for fen project w/LMRWD records;	
2/10/2021	8				8		Phone calls to/from: Ed's Buckthorn Service; emails to/from: D. Young, Virtual meeting w/DRB Consulting to discuss Sharepoint set-up; virtual meeting with Scott County Watershed Educational Partnership;	
2/11/2021	8				8	45.7	Phone calls to/from: D. Young; emails to/from: D. Young, K. Thompson, B. Zabel, S. Sovell, J. Kusa, K. Spitzley, B. Alcott, L. Rotty; virtual meeting w/D. Young & J. Dullum to discuss LMRWD Education program; travel to Chaska to pick up mail; prepare claims for pavement and send to Carver County;	
2/12/2021	8				8		work on February meeting packet; emails to/from: K. Thompson, D. Coudron, B. Mareck, V. Sherry, D. Brisk, H. Kalbus, B. Zabel, BWSR, T. Guetter, J. Ali-Sinner;	
2/13/2021	8				8		Work on Febraury 2021 meeting packet; post to website; emails to/from: D. Young, B. Zabel, M. Clark, B. Alcott, Managers;	
2/14/2021	5.25				5.25		Work on Administrators report; prepare additional item for Board meeting; review cost share application; additional preparation for Board meeting;	
	45.25	3.5	0	0	48.75		WEEKLY TOTAL	
2/15/2021	4				4		Phone calls to/from: L. Frenette; work on editing January meeting minutes; emails to/from: D. Sarazine, J. Kelly, S. Pany, M. Rodman, J. Kolb, S. Christopher, J. Carlson, UMWA, H. Schwar;	
2/16/2020	6				6	46.9	virtual meet w/D. Young; meet with B. Alcott & K. Wright at E. Chaska Creek; emails to/from: L. Kremer, S. Blood, K. Wright, UMWA, K. Thompson, J. Ammermann, Manager Salvato, D. Young, J. Kolb, J. Karnowski, ;	
2/17/2021	8				8		emails to/from: J. Berglund, B. Zabel, L. Hagen-Syde, D. Meyer, J. Ali, prepare and attend February Board meeting: Phone calls to/from: G. Genz,	

2/18/2021	4				4	Virtual meet to discuss CSAH 61/Flying Cloud Drive w/Carver County; Join UMWA monthly meeting; join virtual meeting to discuss application received under Lower MN River Chloride collaborative; join WMO communication group virtual meeting; emails to/from: D. Young D. Edgerton, K. Thompson, K. Galles, Cardno, S. Sovell, S. Zurn, D. Jonjak, V. Sherry, C. Champion, MAWD, D. Sarazina, Kelly, J. Ali-Sinner	
2/19/2021	4				4	emails to/from: CAC, J. Dullum, D. Edgerton, D. Young, CCWMO, B. Alcott, TH 13 Business Advisory Group, K. Galles, Managers Raby & Frey, L. Frenette, J. Ali-Sinner;	
	26	0	0	0	26	WEEKLY TOTAL	
2/22/2021	2.25				2.25	Emails to/from: K. Thompson, S. Behnke, C. Bleser, J. Dullum, D. Young, L. Jester, M. Karschnia, B. Alms, J. Utecht, C. Coudron, L. Frenette;	
2/23/2021	4.5				4.5	Emails to/from: S. Roberts, Manager Frey, K. Thompson, H. Kalbus, B. Watson, C. Champion, R. Anhorm, K. Galles, S. Blood, J. Dullum, K. Keller, T. Jeffrey, NMCWD, J. Ammerman, Managers; virtual meet with D. Young; review MCES chloride reports;	
2/24/2021	6.5				6.5	Emails to/from: Manager Salvato, S. Blood, D. Klimbal, M. King, L. Stovring, D. Edgerton, C. Champion, R. Harnack; join Lower Minnesota 1W1P planning grant proposal meeting; join meeting to discuss TH 41 proposal;	
2/25/2021	4.75				4.75	Emails to/from: B. Watson, S. Blood, L. Boraas, B. Zabel, B. Mareck, A. Sullivan, A. Bakkum; travel to Chaska to pick up mail and prepare claims for payment; drop off claims at Post Office;	47
2/26/2021	0				0	emails to/from: P. Brockamp, D. Young;	
	18	0	0	0	18	WEEKLY TOTAL	
	162.25	3.5	0	0	165.75	173.6	MONTHLY TOTAL
					150		
					15.75		