



MONTHLY MEETING MINUTES
February 20, 2013, 7:00 p.m.
City Council Chambers, Chaska, Minnesota

1. CALL TO ORDER

President Francis called the regular meeting of the Board of Managers of the Lower Minnesota River Watershed District to order at 7:00 p.m. on Wednesday, February 20, 2013 in the Council Chambers at Chaska City Hall, Chaska, Minnesota.

2. ROLL CALL

- a. Managers present: Kent Francis, Yvonne Shirk, Carla Shutrop, Len Kremer
- b. Managers absent: None
- c. Also present: Terry Schwalbe, Administrator; Shawn Tracy, HDR; Charlie Swadey, Carver County; Paul Nelson, Scott County; Clint Gergan, CHS; John X?

3. APPROVAL OF MEETING AGENDA

Schwalbe recommended moving Payment of Bills and Item 6, Treasurer's Report, to Item 11 c. and to add item 10 c., Credit River CWP Grant. It was moved and seconded to approve the Meeting Agenda with these changes. Vote: Ayes 4; Nays 0; Motion carried.

4. OPEN FORUM

5. CONSENT AGENDA

It was moved and seconded to approve the Consent Agenda (December 19, 2012 and January 16, 2013 Minutes). Vote: Ayes 4; Nays 0; Motion carried.

6. TREASURER'S REPORT AND PAYMENT OF BILLS

Moved to Item 11 c.

7. PRESENTATIONS

None

8. PRESENTATIONS FOR BOARD ACTION

- a. *Carver County Annual Report*. Charlie Sawdey from Carver County Public Health and Environment, reviewed the County's Annual Report on the monitoring within the District (see attachment). Mr. Swadey then presented the board with the 2013 Memorandum of

Agreement Regarding Water Quality Monitoring in East Chaska Creek, Chaska Creek Watersheds and Seminary Fen. After discussion it was moved and seconded to approve both the Annual Report and the 2013 Memorandum of Agreement Regarding Water Quality Monitoring in East Chaska Creek, Chaska Creek, Chaska Creek Watersheds and Seminary Fen. Vote: Ayes 4; Nays 0; Motion carried.

- b. *Dakota SWCE2013 Proposal for Services*. Tabled
- c. *Contract with Scott County Soil and Water Conservation District for Monitoring*. After discussion it was moved and seconded to approve the Contract with Scott County SWCD for monitoring in 2013. Vote: Ayes 4; Nays 0; Motion carried.
- d. *Rainwater Garden Workshops in Chanhassen and Eden Prairie*. Becky Rice of Metro Blooms gave a presentation on rain garden workshops to be given in Eden Prairie and Chanhassen on May 7, 2013. Metro Blooms is asking for cost participation from the District in the amount of \$1,457.50. After discussion it was moved and seconded to approve the contribution not to exceed \$1,457.50 for the project. Votes: Ayes 4; Nays 0; Motion carried.

9. NEW BUSINESS

- a. *R.F.P. for Dean Lake Diagnostic Study*. Paul Nelson Administrator of the Scott County WMO informed the board there was CWF Grant from the MPCA available for a diagnostic study of Dean Lake. The application deadline is March 8, 2013. Paul stated he could provide \$9,000 of in-kind service to administer the grant. The total cost of the study would be \$150,000 and we would apply for 50% thru the CWF Grant program at the MPCA (\$75,000). After discussion it was moved and seconded to approve the application for a CWF Grant for \$75,000 from the MPCA and \$75,000 matching funds from the District for a total Diagnostic Study Project of \$150,00. The Scott County WMO would provide \$9,000 of in-kind service to assist in administration of the Grant for the District. Schwalbe would be the Representative of the grant for the District. Vote: Ayes 4; Nays 0; Motion carried.
- b. Goals and Objectives for Staff
 - 1. The board stated that as a Public Entity it was important to give guidance to staff.
 - 2. The board discussed the administrators time management and requested I keep track of what I'm doing during my day. they emphasized keeping track of how much time was being spent on all tasks and projects during a work day.
 - 3. Work plan for the year to include CWGs for both Seminary Fen and Dean Lake.
- c. Credit River CWP Grant with Scott County

10. OLD BUSINESS

- a. *2012 Audit*. Schwalbe presented a copy of the Auditor Communication letter.
- b. *Education PLSLWD Workshop*. Schwalbe presented a copy of the District's Goal 9 Public Education and Outreach Program from the 2011 DISTRICT WATER MANAGEMENT PLAN. Due to a conflict PLSLWD was unavailable for the meeting.
- c. *Dredge Material Management Plan*
 - 1. *TAC Meeting for Dredge Material Management Plan*. The managers reviewed the minutes from the meeting which were in the packet.
 - 2. *Follow up Legislative Request*. Manage Kremer suggested that the board hire Ron Harnack, the former director of BWSR, to lobby for the district for State Bonding

- money for Dredge Site Management and Acquisition . Manager Shurtop said she could not support the suggestion since she felt the board could have had SCALE do the lobbying for the istrict. After discussion it was moved and seconded to approve the hiring of Mr. Harnack to lobby for the district at the State Legislature at a cost not to exceed \$7,000 for fiscal year 2013. Vote: Ayes 3; Nays 1; Motion carried. Manager Kremer then said he would set up a meeting with Mr. Harnack to discuss the details. The board agreed to also have Manager Shutrop and Administrator Schwalbe attend that meeting.
3. President Francis will get the proper wording to HDR for page 28 of the Final Draft approved plan. After discussion it was moved and seconded to approve the Final Edition of the R.M.14.2 DMMP with President Francis's change. Vote: Ayes 4; Nays 0 Motion carried.

11. ADMINISTRATOR REPORT

- a. *Seminary Fen Grant updates.* Schwalbe stated that the elink application has been completed and that the next deadline was March 1,2013 for the signed application to be to BWSR.
- b. *Minnesota River Board Update.* Nothing new.
- c. *Carver County Accounting Services Payment of Bills, Treasurer's Report.* The board reviewed the Treasurer's Report and are not satisfied with the format; therefore they did not approve the Report. Schwalbe reviewed the list of bills and requested the board to approve the list. He also stated that the county requests that the board allow the payment of regular bills and that all project bills must be approved by the District Board prior to County Board approval. The board agreed with the County request. After discussion it was moved and seconded to approve the list of bills as presented. Vote: Ayes 4; Nays 0; Motion carried.

12. UPCOMING MEETINGS/TOURS/EVENTS

- a. 2013 MAWD Legislative Reception and Day at the Capitol
- b. Carver County WMO 2013 Storm Water Workshop
- c. MAWD Annual Meeting, November 29–30 & December 1, 2012

13. ADJOURNMENT

It was moved and seconded to adjourn at 8:52 p.m. Vote: Ayes 4; Nays 0; Motion carried.