



# Memo

**To:** Linda Loomis, Administrator  
**From:** Della Schall Young, Principal Scientist  
**Date:** November 4, 2024  
**Re:** General Engineering Services

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Below is a summary of activities completed November 1 – 30, 2024, to provide services under the professional engineering services contract.

1. On-Call Services – 102 hours
  - a. Administrator and consultant meetings
  - b. Monthly Board Meeting
  - c. Abbreviated board meeting schedule prep
  - d. Coordination with LMRWD Administrator and Rinke Noonan Permitting Fees Update and integration
  - e. Complete Third Quarter Update presentation
  - f. Finalize Work Plans development
  - g. Participate in Surface Water Assessment Grants (SWAG) program meeting
6. Municipal Coordination – 4.75 hours
  - a. Finalize MAC LGU permit
  - b. Initiate municipal coordination meetings
7. Project Inspections – 10.75 hours
  - a. Coordination with contacts and city representatives for all open projects, facilitate and conduct site inspections and follow ups



**Young Environmental Consulting Group LLC**

P.O. Box 43933  
Minneapolis, MN 55443  
(651)249-6974

Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180268  
Date 11/04/2024

Project **General Engineering-2024**

**Task 1: On Call**

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.50	133.00	199.50
Della N. Young Principal	32.00	169.00	5,408.00
Erica E. Bock Scientist 1	5.25	80.00	420.00
Hannah R. LeClaire PM - Engineer	15.75	129.00	2,031.75
Jennifer Mocol-Johnson Program/Sr. Project Manager	7.50	170.00	1,275.00
Nick D. Voss Scientist 2	17.50	115.00	2,012.50
Rachel Kapsch Scientist 1	16.50	77.00	1,270.50
Susan A. Lindberg Comm Manager	6.00	136.00	816.00
Reimbursables			
	Units	Rate	Billed Amount
Document Review/Proofreading	1.00	0.0001	0.00
Phase subtotal			13,433.25

**Task 6: Municipal Coordination**

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	0.25	133.00	33.25



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Lower Minnesota River Watershed District  
Project **General Engineering-2024**

Invoice number 180268  
Date 11/04/2024

**Task 6: Municipal Coordination**

Professional Fees

	Hours	Rate	Billed Amount
Erica E. Bock Scientist 1	0.25	80.00	20.00
Hannah R. LeClaire PM - Engineer	0.25	129.00	32.25
Jennifer Mocol-Johnson Program/Sr. Project Manager	2.75	170.00	467.50
Rachel Kapsch Scientist 1	1.25	77.00	96.25
Reimbursables			
	Units	Rate	Billed Amount
Document Review/Proofreading	1.00	17.98	17.98
Phase subtotal			667.23

**Task 7: Project Inspections**

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	9.50	68.00	646.00
Erica E. Bock Scientist 1	0.75	80.00	60.00
Rachel Kapsch Scientist 1	0.50	77.00	38.50
Reimbursables			
	Units	Rate	Billed Amount
Miles	55.40	0.585	32.41
Phase subtotal			776.91

Invoice total **14,877.39**

Approved by:

Della N. Young  
Founder/CEO



Young Environmental  
Consulting Group, LLC

Lower Minnesota River Watershed District  
Project **General Engineering-2024**

Invoice number 180268  
Date 11/04/2024

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September 30, 2024

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- W 106th St & Lyndale Ave S, Bloomington,
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- 1408 Hwy 13 W, Burnsville, MN 55337
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- 12362 Chestnut Blvd, Shakopee, MN 5537
- Hennen Rd & Williams Dr, Burnsville, MN 5

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P.O. Box 43933  
Minneapolis, MN 55443  
(651)249-6974

Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180269  
Date 11/04/2024

Project **Dredge Management Site 2022**

**Task 4 - Consultant Mangament**

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.00	170.00	170.00

**Task 6 - Project Bidding**

Professional Fees

	Hours	Rate	Billed Amount
Erica E. Bock Scientist 1	0.25	75.00	18.75
Hannah R. LeClaire PM - Engineer	4.25	125.00	531.25
Phase subtotal			550.00

Invoice total **720.00**

Approved by:

Della N. Young  
Founder/CEO

*Thank you for your business & prompt payment. Professional services through 10/31/2024*



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Linda Loomis

Invoice number 180270  
Date 11/04/2024

Project **MN River Floodplain Modeling**

**Task 1-1 Project Plan Development and Project Management**

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	3.00	125.00	375.00
Jennifer Mocol-Johnson Program/Sr. Project Manager	2.25	170.00	382.50
Phase subtotal			757.50

**Task 2-2 Gather Development Information**

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	13.50	68.00	918.00
Christopher Ross Analyst 2	0.50	125.00	62.50
Phase subtotal			980.50

**Task 3-2 Future Conditions Analysis**

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	5.75	125.00	718.75

**Task 4-1 Update Hydraulic Model Geometry**

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	60.50	68.00	4,114.00
Christopher Ross Analyst 2	3.00	125.00	375.00





Young Environmental  
Consulting Group, LLC

Lower Minnesota River Watershed District  
Project **MN River Floodplain Modeling**

Invoice number 180270  
Date 11/04/2024

**Task 4-1 Update Hydraulic Model Geometry**

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire			
PM - Engineer	7.00	125.00	875.00
Rachel Kapsch			
Scientist 1	0.25	77.00	<u>19.25</u>
Phase subtotal			5,383.25

**Task 5: Documentation and Review**

Professional Fees

	Hours	Rate	Billed Amount
Erica E. Bock			
Scientist 1	2.50	75.00	187.50
Hannah R. LeClaire			
PM - Engineer	0.75	125.00	<u>93.75</u>
Phase subtotal			281.25

Invoice total **8,121.25**

Approved by:

Della N. Young  
Founder/CEO

*Thank you for your business and prompt payment. Professional services through 10/31/2024.*



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Chaska, MN 55318  
Linda Loomis

Invoice number 180271  
Date 11/04/2024

Project **Education and Outreach**

**1.1 Project Plan Development and Project Mgmt**

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	2.00	136.00	272.00

**2.1 Maintain & Retain CAC Members**

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	2.50	77.00	192.50

**2.2 Plan & Facilitate CAC Meetings**

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	7.25	77.00	558.25
Susan A. Lindberg Comm Manager	8.00	136.00	1,088.00

Phase subtotal 1,646.25

**2.3 Monitor & Assist the CAC**

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	2.25	136.00	306.00

**3.1 Maintain Social Media Sites**

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	0.50	136.00	68.00



**Young Environmental  
Consulting Group, LLC**

Lower Minnesota River Watershed District  
Project **Education and Outreach**

Invoice number 180271  
Date 11/04/2024

**5.2 Grant Program**

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	4.75	77.00	365.75
Susan A. Lindberg Comm Manager	4.50	136.00	<u>612.00</u>
Phase subtotal			977.75

**8. (New) Flooding issues listening session**

Professional Fees

	Hours	Rate	Billed Amount
Nick D. Voss Scientist 2	4.00	115.00	460.00
Susan A. Lindberg Comm Manager	7.00	136.00	<u>952.00</u>
Phase subtotal			1,412.00

Invoice total **4,874.50**

Approved by:

Della N. Young  
Founder/CEO

*Thank you for your business & prompt payment. Professional services through 10/31/2024*



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Minneapolis, MN 55443  
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Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180272  
Date 11/04/2024

Project **Gully Feasibility Study**

**1.2 Contract Management**

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	1.00	129.00	129.00
Jennifer Mocol-Johnson Program/Sr. Project Manager	10.00	170.00	1,700.00
Phase subtotal			1,829.00

**3.6 Draft Feasibility Study**

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	1.25	77.00	96.25
		Invoice total	<b>1,925.25</b>

Approved by:

Della N. Young  
Founder/CEO

*Professional services through 10/31/2024*



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Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180273  
Date 11/04/2024

Project **Trout Stream Geomorphic Assessment**

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**5.3 Final Trout Stream Geomorphic Assessment Report**

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	4.75	68.00	323.00
Christopher Ross Analyst 2	0.50	133.00	66.50
Erica E. Bock Scientist 1	1.00	80.00	80.00
Hannah R. LeClaire PM - Engineer	16.75	129.00	2,160.75
Jennifer Mocol-Johnson Program/Sr. Project Manager	0.25	170.00	42.50
Rachel Kapsch Scientist 1	6.50	77.00	500.50
Susan A. Lindberg Comm Manager	9.50	136.00	1,292.00
Phase subtotal			4,465.25
		Invoice total	<b>4,465.25</b>

Approved by:

Della N. Young  
Founder/CEO



Young Environmental  
Consulting Group, LLC

Lower Minnesota River Watershed District  
Project **Trout Stream Geomorphic Assessment**

Invoice number 180273  
Date 11/04/2024

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*Professional services through 10/31/2024*



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Minneapolis, MN 55443  
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Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180274  
Date 11/04/2024

Project **Fen Stewardship Program-2024**

**Task 1.1 Plan Development & Project Mgmt**

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.25	170.00	212.50

**Task 1.3 MnDNR Coordination**

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	2.25	170.00	382.50

**Task 2.1 Recharge Area Mapping**

Professional Fees

	Hours	Rate	Billed Amount
Jim Berg Scientist 2	0.75	140.00	105.00

**Task 3.1 Implementation of Stewardship Strategies**

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.00	133.00	133.00
Jim Berg Scientist 2	1.00	140.00	140.00
Lan H. Tornes Scientist 2	3.00	90.00	270.00

Phase subtotal 543.00



**Young Environmental  
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Lower Minnesota River Watershed District  
Project **Fen Stewardship Program-2024**

Invoice number 180274  
Date 11/04/2024

**Task 4.0 Seminary Fen Stewardship Plan Implementation**

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	7.00	170.00	1,190.00
Lan H. Tornes Scientist 2	1.50	90.00	<u>135.00</u>
Phase subtotal			<u>1,325.00</u>

**Task 4.2 Develop Tech Memo-Draft**

Professional Fees

	Hours	Rate	Billed Amount
Lan H. Tornes Scientist 2	1.30	90.00	117.00

**Task 4.3 Tech Memo-Final**

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	0.50	136.00	68.00

Invoice total **2,753.00**

Approved by:

Della N. Young  
Founder/CEO

*Thank you for your business & prompt payment. Professional services through 10/31/2024*





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P.O. Box 43933  
Minneapolis, MN 55443  
(651)249-6974

Lower Minnesota River Watershed District  
112 East 5th Street Suite 102  
Chaska, MN 55318  
Linda Loomis

Invoice number 180278  
Date 11/04/2024

Project **Spring Creek Sites 1 & 2 Design & Construction Stabilization Project**

**Task 1-1 Project Management**

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.25	170.00	212.50

**Task 3-4 Design Review**

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.50	125.00	187.50
Hannah R. LeClaire PM - Engineer	2.50	125.00	312.50
Rachel Kapsch Scientist 1	14.25	77.00	1,097.25

Reimbursables

	Units	Rate	Billed Amount
Office Expense			41.74

Phase subtotal 1,638.99

**Task 4-4 Construction Management**

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	6.00	125.00	750.00

Invoice total **2,601.49**



Young Environmental  
Consulting Group, LLC

Lower Minnesota River Watershed District  
Project **Spring Creek Sites 1 & 2 Design & Construction Stabilization Project**

Invoice number 180278  
Date 11/04/2024

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Approved by:

Della N. Young  
Founder/CEO

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Total			\$5.58
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Carver, MN 55315			
Weight: 0 lb 1.00 oz			
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