



# LOWER MINNESOTA RIVER WATERSHED DISTRICT

## Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting

Wednesday, December 11, 2024

### **Agenda Item**

**Item 5. H. - Authorize scope of work from Dakota County SWCD for 2025 monitoring, TACS and Education services**

### **Prepared By**

Linda Loomis, Administrator

### **Summary**

The LMRWD contracts with the Dakota County Soil & Water Conservation District (SWCD) to conduct monitoring of water resources within the LMRWD that are located in Dakota County. They also provide education, cost share and technical assistance to LMRWD residents that live in Dakota County. The LMRWD and Dakota SWCD renew the contract for services annually. The first step to renew the agreement is to review and approve the scope of services to be provided by the Dakota SWCD.

The 2025 Work Plan and Budget for these services is attached for the Board's review. Hourly fees increased for the 2025 Work Plan over the 2024 Work Plan. Both the 2024 and 2025 Work Plans are attached so the Board can compare 2025 to 2024. This plan does allow for additional tasks to be performed without reauthorization, should additional tasks arise.

The Landscaping for Clean Water program is open to all residents of the LMRWD, not just those that live in Dakota County.

### **Attachments**

2024 Work Plan and Budget from Dakota SWCD

2025 Proposed Dakota County Work Plan and Budget from the Dakota SWCD

### **Recommended Action**

Motion to accept 2025 Proposed Dakota County Work Plan and Budget

**2024 Work Plan and Budget**  
**Lower Minnesota River Watershed District**

Task	Calculation			Sub-total
<b>Education and Community Engagement</b>				
	Hours	Rate	Fees	
<b>Landscaping for Clean Water</b>	15	\$90.00		\$1,350.00
Create promotional materials for classes in partnership with Dakota County cities and watershed organizations, organize course materials, and coordinate with partners.				
<b>Education and Outreach Total</b>				<b>\$1,350.00</b>
<b>Technical Assistance</b>				
	Hours	Rate	Fees	
<b>Fen Well Monitoring</b>	100	\$90.00	\$150.00	\$9,150.00
Staff time for groundwater monitoring in Fort Snelling, Nichols, and Quarry Island fens from March 1, 2023 through December 31, 2023 - 10 monitoring trips at 5 hours/trip. Also includes data management, reporting and site maintenance as needed.				
<b>Landscaping for Clean Water</b>			\$1,500.00	\$1,500.00
SWCD staff time for technical assistance on Landscaping for Clean Water projects.				
		\$500 x 3 projects		
<b>Conservation Projects</b>	75	\$90.00		\$6,750.00
Technical assistance for potential projects. <i>Only as requested by Lower Minnesota River WD.</i>				
<b>Technical Assistance Total</b>				<b>\$17,400.00</b>
<b>Cost Share</b>				
	Hours	Rate	Fees	
<b>Landscaping for Clean Water</b>			\$750.00	\$750.00
Provide cost share to landowners for projects including raingardens, native plantings and shoreline stabilization projects consistent with Dakota SWCD cost share policies.				
		\$250 X 3 projects		
<b>Cost Share Total</b>				<b>\$750.00</b>
<b>Total Agreement Not-to Exceed</b>				<b>\$19,500.00</b>

**2025 Dakota County SWCD Work Plan and Budget  
for the Lower Minnesota River Watershed District**

<b>Task</b>	<b>Calculation</b>			<b>Sub-total</b>
<b>Education and Community Engagement</b>				
	<b>Hours</b>	<b>Rate</b>	<b>Fees</b>	
<b>Landscaping for Clean Water</b>			\$1,800.00	\$1,800.00
Provide access to the Landscaping for Clean Water Program: Introduction Class & Design Course Materials (Includes online registration, partner coordination, presentation creation and updates, creation of education and outreach materials, participant tracking, one-on-one design assistance)		Introduction Class = \$600 Design Course = \$1,200		
<b>Education and Outreach Total</b>				<b>\$1,800.00</b>
<b>Technical Assistance</b>				
	<b>Hours</b>	<b>Rate</b>	<b>Fees</b>	
<b>Fen Well Monitoring</b>	100	\$100.00	\$150.00	\$10,150.00
Staff time for groundwater monitoring in Fort Snelling, Nichols, and Quarry Island fens from March 1, 2025 through December 31, 2025 - 10 monitoring trips at 5 hours/trip. Includes data management, reporting and site maintenance as needed.		Fee is for monitoring supplies such as chalk, rags, batteries, tools, etc.		
<b>Landscaping for Clean Water</b>			\$2,000.00	\$1,800.00
SWCD staff time for technical assistance on Landscaping for Clean Water projects.		\$600 x 3 projects		
<b>Conservation Projects</b>	75	\$100.00		\$7,500.00
Technical assistance for potential projects. <i>Only as requested by Lower Minnesota River WD.</i>				
<b>Technical Assistance Total</b>				<b>\$19,450.00</b>
<b>Cost Share</b>				
	<b>Hours</b>	<b>Rate</b>	<b>Fees</b>	
<b>Landscaping for Clean Water</b>			\$750.00	\$750.00
Provide cost share to landowners for projects including raingardens, native plantings and shoreline stabilization projects consistent with Dakota SWCD cost share policies.		\$250 X 3 projects		
<b>Cost Share Total</b>				<b>\$750.00</b>
<b>Total Agreement Not-to Exceed</b>				<b>\$22,000.00</b>

**Note:** Additional items may be required of the SWCD during the workplan timeframe and individual budget amounts may change as the year progresses. If proposed changes are to exceed the total agreed amount, this work plan can be amended as jointly approved by the LMRWD and SWCD.