



# LOWER MINNESOTA RIVER WATERSHED DISTRICT

## Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting

Wednesday, December 11, 2024

### Agenda Item

#### Item 7. F. – 2025 Personnel and Finance Committee meeting schedule

#### Prepared By

Linda Loomis, Administrator

#### Summary

At the November 6, 2024, Board of Managers meeting, the Board approved the meeting schedule for the regular meetings of the Board and tabled the decision about the schedule for Personnel Committee meetings and Finance Committee meetings.

Previously the Board of Managers decided to have standing committees. Since all meetings are subject to the open meeting laws, there are standards in State statute requiring notice of all meetings. It is easier to set a meeting schedule annually, rather than notice every committee meeting as a special meeting. The suggested meeting schedule was to keep all meetings on Wednesdays at 7:00 and to hold Personnel Committee meetings on the first Wednesday of the month and the Finance Committee meetings on the second Wednesday of the month, or vice versa. Meetings would occur then as follows:

First Wednesday of the month falls on the following dates:

- Wednesday, January 1, 2025
- Wednesday, February 5, 2025
- Wednesday, March 5, 2025
- Wednesday, April 2, 2025
- Wednesday, May 7, 2025
- Wednesday, June 4, 2025
- Wednesday, July 2, 2025
- Wednesday, August 6, 2025
- Wednesday, September 3, 2025
- Wednesday, October 1, 2025
- Wednesday, November 5, 2025
- Wednesday December 3, 2025

The second Wednesday of the month falls on the following dates:

- Wednesday, January 8, 2025
- Wednesday, February 12, 2025
- Wednesday, March 12, 2025
- Wednesday, April, 9. 2025
- Wednesday, May 12, 2025
- Wednesday, June 11, 2025
- Wednesday, July 9, 2025
- Wednesday, August 13, 2025
- Wednesday, September 10, 2025
- Wednesday, October 8, 2025
- Wednesday, November 12, 2025
- Wednesday, December 1, 2025

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**Attachments**

No attachments

**Recommended Action**

Motion to set the meeting schedule for the personnel committee and the Finance Committee