

Date: February 19, 2025

Invoice:

2025-01

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 112 East Fifth Street, Suite #102
 Chaska, MN 55318

FOR: Watershed Administration Services for
 January 1, 2025 through January 31, 2025

Description	Hours	Rate/Hour	Amount
General Administration	171.25	\$95	\$ 16,268.75
Cooperative Projects	0	\$95	\$ -
509 Plan	0	\$95	\$ -
9' Channel	0	\$95	\$ -
TOTALS	171.25	\$95	\$ 16,268.75

Training & Education (6332)		
Date	Description	
1/15/2025	Registration for MAWA quarterly meeting	\$ 50.00
	TOTAL:	\$ 50.00

Subscriptions & Licenses (6243)		
Date	Description	Total
	TOTAL:	\$ -

Taxable Meal Reimbursement		
Date	Description	Total
	TOTAL:	\$ -

Parking (6331)		
Date	Description	Total
	TOTAL:	\$ -

Expenses - Mileage (6331)				Reason for Travel
Date	Miles	Cost/Mile	Total	
1/4/2025	45.5	\$0.700	\$ 31.85	Travel to Chaska to pick-up mail and hold office hours
1/7/2025	16.6	\$0.700	\$ 11.62	Travel to USFWS in Bloomington to arrange for Listening Session
1/7/2025	44.9	\$0.700	\$ 31.43	Travel to from USFWS to Chaska to pick-up mail & hold office hours
1/8/2025	34	\$0.700	\$ 23.80	Travel to USFWS in Bloomington for dress rehearsal
1/9/2025	45.9	\$0.700	\$ 32.13	Travel to USFWS in Bloomington for Listening Session
1/15/2025	46.5	\$0.700	\$ 32.55	Travel to Chaska to prepare for and attend January Board of Managers meeting
1/29/2025	46.3	\$0.700	\$ 32.41	Travel to Chaska to pick-up mail and hold office hours
	279.7	TOTAL:	\$ 195.79	

Hourly Charges.....	\$ 16,268.75
Expenses.....	\$ 50.00
Mileage & Parking.....	\$ 195.79
TOTAL INVOICE CHARGES.....	\$ 16,514.54

2025 Minnesota Watersheds Legislative Event



MAWA Meeting Attendee \$50.00

Capitol Ridge, 161 Saint Anthony Ave, Saint Paul, MN 55103

Eventbrite Completed

Order Information

Order #11485190503. Ordered by Lin** Loo*** on January 14, 2025 6:46 PM

Name

Lin** Loo***



1148519050318902824783001

Event Information:

Thank you for registering for the upcoming event, we look forward to your participation.

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Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
1/1/2025	6				6		work on December 2024 Financial Statement; balance to the bank; emails to/from: Bill.com, 4M Fund, MCN6, J. Berglund; Schedule January CAC meeting on Webex;	
1/2/2025	4.25				4.25		work on 2025 meeting schedule; emails to/from: Bill.com, K. Templin, BWSR, S. Lindberg, Eden Prairie Planning Commission, MPCA, M. Trapp, D. Young, S. Woods, J. Westerlund, Board of Managers, Manager Salvato, Manager Kuplic; Participate in virtual meeting to prepare for Listening Session;	
1/3/2025	3				3		virtual meeting with listening session team; work on administrative calendar; emails to/from: L. Albright, GPS, Bill.com, Manager Salvato, Board of Managers, D. Eggert, V. Sherry, H. Bushman, V. Bauer, T. Luke, RPBCWD; phone calls to/from: G. Genz;	
1/4/2025	6				6	45.5	travel to Chaska to pick up mail; track down UPS delivery of Vernon Avenue construction documents; prepare claims for payment; manage files; emails to/from: B. Fisher, T. Kuphal, A. Munson;	
1/5/2025	5				5		finalize December 2024 financial report; work on January 2025 meeting materials; schedule virtual meetings on Webex;	
	24.25	0	0	0	24.25		WEEKLY TOTAL	
1/6/2025	6	0			6		phone calls to/from: G. Genz; emails to/from: MCN6, V. Bauer, Redpath & Co. N. Gaffaney, Carver County, Dakota County, H. LeClaire, J. Birkholz, A. Munson, ISG, J. Marsh, M. Vang, T. Crawford, Bill.com, M. Hesse, M. Gutierrez; fix payment to Friends of the MN Valley for River Watch; listen to Legislative Committee on Water Policy, December 3, 2024 meeting; prepare and submit reports on outstanding indebtedness to Counties; phone calls to/from: G. Genz, N. Senjem; Prepare for Listening Session dress rehearsal;	
1/7/2024	8	0			8	61.5	emails to/from: G. Genz, S. Lindberg, G. Lang, J. Carlson, C. Strelow, L. Haak, J. Birkholz, V. Bauer, S. Daveen, H. LeClaire, B. Fisher, LMRWD permits, E. Hanson, LMRWD Admin, M. Bokman, Manager Salvato, President Barisonzi, L. Albright, Bill.com, MCN6, Read AI, Met Council; virtual meeting w/D. Young; virtual meeting w/local implementers; travel to US FWS Visitor Center for dress rehearsal; travel to Chaska to pick up mail and items needed for Listening Session; attend CAC meeting; work on January Administrator Report; phone calls to/from: Hennepin County Tax support	
1/8/2024	8	0			8	34	Phone calls to/from: J. Brand; emails to/from: President Barisonzi, M. Hesse, M. Torkelson, A. Munson, Bill.com, LMRWD permits, T. Fahey, Hennepin County, M. Wassman, M. Bohn, Young Environmental, TC-WaMoDaG, A. Hering, C. Knopick, J. Mocol-Johnson, C. Champion, D. Young, R. Kapsch, L. Haak, Mcn6, MPCA, D. Anderson, J. Buckentin, E. Waage, Bill.com, K. Willaert; travel to US Fish & Wildlife Service Visitor Center for Listening Session;	
1/9/2025	6	0			6	45.9	emails to/from: LMRWD permits, D. Young, President Barisonzi, C. Wirth, Personnel Committee, S. Lindberg, T. Luke, Hennepin County, J. Westerlund, MCN6, J. Marsh, R. Kapsch, S. Gardiner, K. Willaert, K. Templin, MPCA, A. Munson, J. Birkholz, P. LaValle, J. Blackburn, E. Hanson, Manager Salvato, Bill.com, Young Env Accounting, D. Anderson T. Jeffrey, C. Champion, MN Watersheds, M. Hesse, M. Torkelson; review list of items from auditor; Participate in Municipal Coordination meeting w/Lilydale; travel to Chaska to attend Personnel Committee meeting; Prepare for and attend Personnel Committee meeting;	
1/10/2025	4				4		phone calls to/from: Manager Kuplic; emails to/from: Bill.com, MAISRC, D. Young, Eden Prairie Planning Commission, E. Hanson, President Barisonzi, RPBCWD, A. Strauss, T. Fahey, Subcommittee on MN Water Policy, LCCMR; schedule room for Finance Committee meeting; work on preparation of January meeting materials;	
1/11/2025	12				12		work January 15, 2025 Board of Managers meeting; prepare meeting materials; post to LMRWD website; notify Managers; schedule q & A for administrative services position; emails to/from: President Barisonzi, Manager Salvato;	

1/12/2025	6				6	work on January 15, 2025 Board of Managers meeting; emails to/from: President Barisonzi, Scott County Library, Park Street Public, Manager Salvato, FaceBook; perform administrative work on LMRWD FaceBook page;
	50	0	0	0	50	WEEKLY TOTAL
1/13/2025	6				6	phone calls to/from: D. Young, S. Gardiner; attend virtual kick-off for Scott WMO next generation Watershed Management plan; emails to/from: President Barisonzi, LMRWD permits, G. Genz, L. Cox, L. Gifford, C. Knopick, Manager Salvato, A. Munson, D. Young, J. Mocol-Johnson, Hennepin County, UMWA, M. Bokman, J. Barten, M. Stasica, A. Erickson, S. Gardiner, M. Trapp, Bill.com, Facebook; prepare for Board of Managers meeting; complete Hennepin County surveys; work on 1099 preparation;
1/14/2025	9	0			9	virtual meeting w/D. Young; emails to/from: J. Barten, Bill.com, MPCA, Hennepin County, A. Munson, Manager Salvato, President Barisonzi, S. Lindberg, Eden Prairie Planning Commission, Board of Managers, LMRWD permits, R. Weaver, J. Mocol-Johnson, M. Modzelewski, Manager Kuplic, M. Trapp; set-up quick group webex w/President Barisonzi & Manager Salvato; virtual municipal coordination meetings w/ Mendota Heights and Mendota; join MPCA resiliency grant webinar; Join meeting w/City of Chanhassen to discuss rule violation;
1/15/2024	12				12	46.5 phone calls to/from: J. Kolb, B. Nelson (USACE); attend municipal coordination meeting with MAC; emails to/from: Managers, Bill.com, S. Lindberg, D. Young, MPCA, T. Carstens, T. Sundby, Manager Salvato, UMWA, J. Dullum, President Barisonzi, 106 Group, R. Kapsch, Bloomington Planning Commission, MPCA, B. Nelson, Manager Salvato, L. Gifford, V. SHerry, H. LeClaire; travel to Chaksa to prepare for and attend LMRWD Board of Managers meeting; prepare claims for payment;
1/16/2025	4.5				4.5	emails to/from: Bill.com, MPCA, R. Weaver, BWSR, M. Bokman, President Barisonzi, UMWA, S. Roberts, K. Willaert, MPARS, LMRWD permits, S. Lindberg; follow on items from Board of Managers meeting; download recordings of meeting; prepare template of meeting minutes, final preparation of claims for payment; correct error in social media post; attend virtual UMWA monthly meeting;
1/17/2025	3.5				3.5	emails to/from: Bill.com, K. Willaert, Manager Salvato, D. Young, J. Westerlund, K. Templin, LCCMR, LMRWD permits;
	35	0	0	0	35	WEEKLY TOTAL
1/20/2025	4.5				4.5	emails to/from: M. Bokman, D. Young, MPCA, S. Tietz, Manager Kuplic, T. Enroth, MN Watersheds, J. Wanat; work on report for elink re: dredge funding;
1/21/2025	9				9	Phone calls to/from: C. Marsden, J. Barten, D. Young; emails to/from: J. Barten, E. Hanson, J. Brand, Bill.com, BWSR, MPCA, L. Albright, MCES ACH, M. Nemeth, CLA, J. Barten, President Barisonzi, Manager Salvato, D. Young, M. Vang, S. Lindberg; virtual meeting w/D. Young; attend and participate in virtual Q & A for parties interested in the Administrator position; work on elink reporting; work on payment of claims; review Salt Week documents developed by Dakota SWCD; investigate area of Dakota County with no apparent WMO; review 1099s prepared by CLA for accuracy;
1/22/1950	8				8	Complete preparation of claims for payment; emails to/from: Bill.com, Manager Kuplic, J. Kolb, J. Barten, A. Munson; phone calls to/from: D. Young; attend virtual meeting to discuss Eden Prairie salt reduction design project; begin work on January meeting minutes; participate in virtual meeting w/City of Eden Prairie, Nine Mile Creek WD, RPBCWD to discuss City's Chloride Reduction Grant;
1/23/2025	4				4	emails to/from: Bill.com, D. Young, T. Fahey, J. Ehlert, BWSR, E. Sniogowski, H. LeClaire, 4M Fund, President Barisonzi, Bloomington Planning Commission, Scott County AP, LCCMR, A. Munson, LMRWD permits, M. Majeski, R. Kapsch; review invoice entered into Bill.com for accuracy, approve and send to President Barisonzi & Manager Lammers for approval;
1/24/2025	4				4	emails to/from: Bill. Com, Eden Prairie Planning Commission, Hennepin County, L. Albright, E. Heiland, LCCMR, UMWA, D. Young, J. Wanat, T. Brough, S. Roberts, V. Viswanathan, BWSR; Check Bill.com for President's approval and send reminder to Manager Lammers;

1/25/2025	4				4	work on requests made by auditors; emails to/from: C. Knopik, A Hering, Manager Salvato, Manager Kuplic, CLA, 4M Fund, Bill.com, Manager Kuplic; review 1099s and contact CLA regarding 1099s that appear to be incorrect; follow up on 1099 forms that needed correction; Check Bill.com for Bill approvals;	
	33.5	0	0	0	33.5	WEEKLY TOTAL	
1/27/2025	6.5				6.5	Attend Climate resilient pollinator habitats across MN landscapes webinar series; emails to/from: Bill.com, MAISRC, MPCA, K. Karnicj, RPBCWD, M. Gutierrez, L. Peterson, Manager Kuplic, J. Mocol-Johnson, WI Salt Wise; Prepare for Personnel Committee meetings, CAC meeting and Finance committee meeting; Order payment of invoices	
1/28/2025	8				8	phone calls to/from: D. Young; emails to/from: J. Wieman, LMRWD permits, R. Kapsch, Manager Viswanathan, 4M Fund, J. Kolb, MPARS, LCCMR, Eden Prairie Planning Commission, MN Stormwater Seminar Series, J. Dullum, A. Timm, G. Lang, MN Watersheds, A. Sullivan, Manager Salvato S. Lindberg, A. Sullivan, Board of Managers, A. Munson; Update meeting calendar on website; Notice LMRWD committee meetings; virtual meeting w/D. Young;	
1/29/2025	8				8	46.3 Send out notices of Personnel Committee meetings and finance committee meetings; emails to/from: Bill.com, A. Bukowski, A. Munson MPARS, WI Salt Wise, 4M Fund, Manager Kuplic, S. Lindberg, D. Young, J. Dullum, R. Kapsch, CLA, LMRWD permits; Virtual meeting w/D. Young to discuss Floodplain Project presentation; Notice Finance Committee meeting to agenda distribution list; website updates; work on elink report for dredge funding;	
1/30/2025	2.5				2.5	Virtual meeting w/D. Young, S. Lindberg, S. Woods to debrief Listening Session; emails to/from: Bill.com, LMRWD permits, President Barisonzi, 4M Fund, A. Bukowski, A. Munson, MPARS, WI Salt Wise, Manager Kuplic, S. Lindberg, D. Young, J. Dullum, CLA, J. Marsh, Manager Salvato, LMRWD Educator mini-grants, Bolton & Menk accounting, CLA accounting; work on elink report for dredge funding;	
1/31/2025	4				4	Join virtual Chaska Flood Mitigation System Maintenance virtual discussion; emails to/from: Bill.com, U of M, A. Madison, LMRWD Educator mini-grants, Park Street Public, 4M Fund, J. Mocol-Johnson, J. Kolb, A. Schmidt, H. LeClaire, LCCMR, D. Young; work on elink report for dredge funding;	
	29	0	0	0	29	WEEKLY TOTAL	
	171.75	0	0	0	171.75	279.7	MONTHLY TOTAL
					150		
					21.75		