

Date: March 1, 2018

Invoice:

2018-2

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Mary Kaye Wahl
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 February 1 through February 28, 2018

Description	Hours	Rate/Hour	Amount
General Administration	150	\$65	\$ 9,750.00
Cooperative Projects	0	\$65	\$ -
509 Plan	0	\$65	\$ -
9' Channel	0	\$65	\$ -
TOTALS	150	\$65	\$ 9,750.00

Expenses - Copies (7735)		
Date	Description	Total
2/6/2018	2 hard copies of Special Benefits Report	\$ 60.29
2/7/2016	Postcard Notice for Burnsville Meeting	\$ 116.13
2/21/2018	copies of meeting packet for public	\$ 99.81
2/27/2018	Copies of Meeting minutes & maps	\$ 1.28
	TOTAL:	\$ 277.51

Office Supplies (7716)		
Date	Description	Total
2/12/2018	Mailing Labels	\$ 43.65
	TOTAL:	\$ 43.65

Postage (7719)		
Date	Description	Total
2/14/2018	Postage to mail postcard notice	\$ 245.00
2/15/2018	Postage to mail postcard notice	\$ 93.80
	TOTAL:	\$ 338.80

Training & Education (7718)		
Date	Description	Total
2/20/2018	Registration for MAWD Day at the Capitol	\$ 100.00
	TOTAL:	\$ 100.00

Meeting supplies (7710)		
Date	Description	Total
2/13/2018	Food for staff at Bloomington public info mtg.	\$ 10.74
2/15/2018	Food for staff at Eden Prairie public info mtg.	\$ 10.74
	TOTAL:	\$ 21.48

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
2/2/2018	46	\$0.545	\$ 25.07	Travel to Chaska to pay claims & pick up mail
2/7/2018	59.1	\$0.545	\$ 32.21	To Savage to meet with city staff; to Chaska to pick up mail; to HDR to drop off contract
2/12/2018	66.1	\$0.545	\$ 36.02	Pick up mail in Chaska; to Burnsville to meet with city
2/13/2018	60.4	\$0.545	\$ 32.92	Pick up mail in Chaska; to Bloomington for public info meeting
2/15/2018	102.5	\$0.545	\$ 55.86	To Chaska to pay claims; to Lilydale for UMWA monthly mtg.; to Eden Prairie for public info meeting
2/20/2018	51.2	\$0.545	\$ 27.90	Pick up mail in Chaska; to Carver to mmet w/city council
2/21/2018	46.1	\$0.545	\$ 25.12	travel to Chaska for Board of Manager meeting
2/22/2018	47.1	\$0.545	\$ 25.67	Meet w/USFWS in Bloomington; travel to Burnsville for public info meeting
2/23/2018	46.1	\$0.545	\$ 25.12	Attend CCWMO TAC to discuss WBF; pick up mail
2/28/2018	53.3	\$0.545	\$ 29.05	Pick up mail in Chaska; attend RPBCWD TAC meeting
TOTAL:	577.9		\$ 314.96	

Hourly Charges.....	\$ 9,750.00
Expenses.....	\$ 781.44
Mileage & Parking.....	\$ 314.96
TOTAL INVOICE CHARGES.....	\$ 10,846.40

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
	9.75				9.75		Hours carried over from January 2018	
02/01/18	8				8		Phone calls to/from: K. Spitzley, T. Newhall, D. Young; emails to/from: D. Young, C. Strauss, City of Chaska, V. Strong, D. Modrow, T. Kuphal, B. Zabel, D. Jacobson, G. Zeck, M. Zabel, N. Campbell, T. Newhall, M. Isnardi; work on content for website; prepare February meeting packet; prepare claims for payment;	
02/02/18	4.25				4.25	46	Phone calls to/from: R. Ellis & D. Modrow; emails to/from: D. Young, G. Zeck; travel to Chaska to pick up mail and pay claims: manage files;	
02/03/18	2				2		emails to/from: D. Young, J. Kolb;	
02/04/18	2				2		prepare rfps and request publication in State Register;	
	26	0	0	0	26		WEEKLY TOTAL	
02/05/18	8				8		Phone calls to/from: D. Young, B. Zabel; emails to/from: city of Lilydale, D. Young, G. Zeck, j. Kolb, K. Spitzley, T. Jeffrey, B. Gruidl; review and revise agreement between FLA and LMRWD; work on website; work on notice for informational meetings;	
02/06/18	7.5				7.5		Phone calls to/from: D. Young, B. Gruidl, J. Rudick; emails to/from: K. Spitzley, G. Zeck, J. Skancke, D. Mofrow, M. Wanous, K. Bigalke, K. Galles, D. Young; prepare postcard for Burnsville informational meeting	
02/07/18	6.5				6.5	59.1	Work on notice for city of Burnsville informational meeting; meet with city staff from Savage; pick up mail at Chaska office; drop off contract amendment with HDR; emails to/from: D. Modrow, R. Peterson, T. Newhall, J. Skancke, J. Kolb	
02/08/18	8				8		Phone calls to/from: D. Young; prepare January Financial report; work on February meeting packet; add content to website	
02/09/18	3				3		Phone calls to/from: D. Young, Terry B., conference call with K. Drewry, J. Spiegel, J. Skancke, D. Young, L. Frenette, T. Luke; emails to/from: L. Frenette, B. Zabel, T. Luke, R. Petereon	
02/10/18	4				4		work on February meeting packet	
02/11/18	6				4		work on February meeting packet; emails to/from: J. Kolb, D. Young, L. Frenette	
	43	0	0	0	43		WEEKLY TOTAL	
02/12/18	5				5	66.1	Phone calls to/from: T. Hulting; emails to/from: MPARS, T. Hulting, G. Zembal, D. Young	
02/13/18	10				10	60.4	Phone calls to/from: D. Young, L. Frenette, B. Watson; emails to/from: C. Dodd, J. Kolb, D. Young, B. Zabel, B. Gruidl, D. Modrow; Travel to Chaska to pick up mail and prepare for Bloomington Public Information meeting; travel to Bloomington to attend public information meeting.	
02/14/18	4.5				4.5		follow up from Bloomington public information meeting; emails to/from: Y. Clark, M. Wanous, E. Javens, J. Fincher, K. Kaul, L. Frenette, R. Harnack; add content to website and work on meeting packet	
02/15/18	14				14	102.5	Travel to Chaska to pick up mail, pay claims & manage files; attend UMWA monthly meeting; prepare for and attend public information meeting in Eden Prairie; complete Burnsville mailing; emails to/from: J. Skancke, G. Oberle, C. Gergen, B. Berens, B. Zabel, V. Strong, D. Modrow, D. Young, M. Zabel	
02/16/18	6				6		Follow on Eden Prairie Public Information meeting; work on February meeting packet; phone calls to/from: D. Young, K. Rentfrow; emails to/from: J. Skancke, D. Young, E. Javens, R. Leaf, D. Brazil, Managers, President Shirk, B. Neuedorf, J. Carlson, P. Moline, A. Bersaw, K. Kaul, L. Frenette, B. Gruidl, D. Modrow, R. Dunlay, L. Butler	
02/17/18	6				6		Work on February meeting packet; emails to/from: D. Young, L. Kremer; phone calls to/from: L. Kremer	
02/18/18	4				4		Edit January meeting minutes; work on February meeting packet; emails to/from: J. Kolb, Managers	
	49.5	0	0	0	49.5		WEEKLY TOTAL	
02/19/18	5				5		Update website, add meeting agenda and packet, rfp and news articles; emails to/from: K. Sarnacki, J. Kolb, A. Bersaw, D. Young	

02/20/18	8				8	51.2	Phone calls to/from: Della; review sediment reduction proposal from MPCA; review document on website for transfer to new site; travel to Chaska to pick up mail; travel to Carver to meet with City Council; manage files at office: emails to/from:
02/21/18	10.5				10.5	46.1	Prepare Administrator report: phone calls to/from: T. Luke, C. Yee, T. Tyrell; emails to/from: Agenda Distribution list, M. Breitbach, P. Nelson, A. Berning, T. Luke, D. Young, C. Yee, V. Strong, B. Mareck, A. Budde, M. Clark, J. Weimann, L. Kremer, B. Peichel, C. Gergen, E. Javens, b, Zabel, B. Gruidl, K. Sarnacki; prepare claims for payment; Travel to Chaska to prepare for and attend February Board of Managers meeting;
02/22/18	8.5				8.5	47.1	Travel to Bloomington to attend Ike's Creek Monitoring meeting at US Fish & Wildlife Service; Travel to Burnville for Public Information meeting;
02/23/18	5				5	46.1	Attend CCWMO TAC meeting in Chaska to discuss Watershed Based Funding with Cities. Pick up Mail at Office. Manager files at office. Emails to/from: L. Frenette, J. Kolb, M. Peterson, G. Zembal, K. Bigalke, D. Young, M. Clark, R. Duckson
	37	0	0	0	37		WEEKLY TOTAL
02/26/18	4.5				4.5		emails to/from:
02/27/18	7.5				7.5		Phone calls to/from: D. Young; emails to/from: L. Frenette, J. Kolb, D. Young, K. Galles, B. Gruidl, M. Zabel, M. Caron; lunch with other Administrator's; attend Hennepin County Watershed Based Funding meeting;
02/28/18	5				5	53.3	phone calls to/from: P. Nelson, N. Kabat, M. Clark, T. Luke; emails to/from: L. Frenette, M. Breitbach, P. Belmont, B. Fossand, P. Nelson, B. Zabel, D. Young, J. Kolb, L. Erdahl, N. Kabat, M. Clark, E. Javens,; Travel to Chaska to pick up mail; manage files; Attend RPBCWD TAC meeting; pick up copies of minute and maps for residents;
	17	0	0	0	17		WEEKLY TOTAL
	172.5	0	0	0	172.5	577.9	MONTHLY TOTAL
	22.5				150		
	150				22.5		